



**Austral Bowling Club**  
CNR Edmondson & Eighth Avenue  
AUSTRAL NSW 2179  
Ph: (02) 9606 0412 F: (02) 9606 0412  
E: [info@australbowlingclub.com.au](mailto:info@australbowlingclub.com.au)  
W: [www.australbowlingclub.com.au](http://www.australbowlingclub.com.au)  
ABN 67 000 485 218

## **Notice of Annual General Meeting** **Saturday 19<sup>th</sup> May 2018, 11.30am**

On behalf of Club President, Bruce Blogg and the Austral Bowling Club Board of Directors - Notice is given that the Annual General Meeting of Austral Bowling Club Ltd ABN 67 000 485 218 will be held at **11.30am on Saturday 19<sup>th</sup> May 2018** in the Club's Function Room CNR Edmondson & Eighth Avenue, Austral.

### **Members Please Note**

Members are requested to advise the General Manager in writing seven (7) days prior to the date of the Annual General Meeting of any query relating to the Financial Reports on which further information may be required. Such information will be extracted from the records and be available at the Annual General Meeting.

### **Agenda**

- Receipt and adoption of the minutes of the last Annual General Meeting, **Sunday 21<sup>st</sup> May 2017**
- Receipt of the Audited Financial Statements for year ending 2017
- To declare the results of any election for the Board
- To consider and if thought fit pass the Ordinary Resolutions of which due notice has been given
- To consider and if thought fit pass the Special Resolutions of which due notice has been given (if applicable)
- To appoint the Clubs Auditor for the 2018 financial year
- To transact any other business which may be transacted pursuant to the Constitution of which due notice has been given

### **Ordinary Resolutions**

#### **First Ordinary Resolution**

That pursuant to the Registered Clubs Act 1976 as amended:

- a) The Members approve and agree to reasonable expenditure by the Club of a sum not exceeding \$10,000.00, until the next Annual General Meeting for the following activities of Directors:
  - i. The reasonable cost of a meal and beverage for each Director immediately before and immediately after a Board or Committee meeting on the day of the meeting;
  - ii. The reasonable expenses incurred by Directors in travelling to and from Directors meetings or other duly constituted Committee meetings as approved by the Board from

time to time, on production of invoices, receipts or other proper documentary evidence of such expenditure;

- iii. The reasonable expenses incurred by Directors in relation to other duties as approved by the Board from time to time, on production of invoices, receipts or other proper documentary evidence of such expenditure including:
    - a. Entertainment of special guests to the Club
    - b. Attendance at intra-club activities
    - c. Sponsorship of sporting events deemed by the Board to be a benefit to the Club and/or the Community
    - d. Attendance at Functions and Activities deemed by the Board to be a benefit to the Club and/or the Community
  - iv. The reasonable cost of provision for Director Apparel/Uniform for use when representing the Club;
  - v. The reasonable cost for events/functions where it is appropriate for Directors to represent the Club and their Spouses to attend;
- b) The members acknowledge that the benefits in paragraph (a) above are not available to Members generally but only to those Members who are also Directors of the Club.

#### Explanatory Note regarding the First Ordinary Resolution

The purpose of the First Ordinary Resolution is to have the members in the General Meeting approve, in accordance with section 10(6)(b) of the Registered Clubs Act 1976, reasonable expenditure by the Club in relation to the duties performed by the Club's Directors.

The adoption of this First Ordinary Resolution by members will confirm and set an upper limit on the amount to be expended.

#### Second Ordinary Resolution

That pursuant to the Registered Clubs Act 1976 as amended:

- a) The Members approve and agree to reasonable expenditure by the Club of a sum not exceeding \$15,000.00, for the professional development and education of Directors until the next Annual General Meeting including:
  - i. The reasonable cost of Directors attending conferences and training sessions in relation to their role and responsibilities under the Registered Clubs Act 1976, the Corporations Act 2001 and any other relevant legislation as approved by the Board;
  - ii. The reasonable cost of Directors attending Clubs NSW (or similar organisations) Conferences, Annual General Meeting or similar events;
  - iii. The reasonable cost of Directors attending seminars, lectures, trade displays, organised study tours and other similar events as may be approved by the Board as being necessary or desirable for the betterment of the Club;
  - iv. The reimbursement of all reasonable costs incurred for travel, meals, accommodation and out of pocket expenses with appropriate documentary evidence when attending an approved educational/professional development event;
- b) The Members acknowledge that the benefits in paragraph (a) above are not available to Members generally but only to those Members who are also Directors of the Club.

### Explanatory Note regarding the Second Ordinary Resolution

The purpose of the Second Ordinary Resolution is to have the members in the General Meeting approve, in accordance with section 10(6)(b) of the Registered Clubs Act 1976, reasonable expenditure by the Club in relation to professional development and education of the Club's Directors.

The adoption of this Second Ordinary Resolution by members will confirm and set an upper limit on the amount to be expended.

### Notes to Members

- In accordance with the Clubs Constitution only Life Members, Ordinary Members, Social Members (subject to Rule 19c) are entitled to vote on the Ordinary Resolutions
- As a result of the provisions of the Corporations Act 2001, the Ordinary Resolutions must each be considered as a whole and cannot be altered by motions from the floor of the meeting.
- Members should read the proposed Ordinary Resolutions and the Explanatory Notes contained in, and attached to, this notice, which explain the nature and effects of each of the resolutions proposed.
- A copy of the current constitution is available on request at the Club's office or via the Clubs website.
- Members of the Club, who are employees of the Club, cannot vote at the Meeting.
- Proxy Votes are not allowed under the Registered Clubs Act.
- Please direct any question or concerns about the Ordinary Resolutions to the General Manager of the Club, before the meeting.
- Social Members shall not be entitled to vote on any Special Resolution altering the Clubs Constitution - 22(c)
- Rule 46 (a) With effect from and for the purposes of the Annual General Meeting of the Club to be held in 2018, the Board shall be elected biennially in accordance with this Constitution. (that is, the Board will be elected and hold office for a term of two (2) years.

### Financial Reports

2017 Audited Financial Reports will be available via:

- The Clubs Website [www.australbowlingclub.com.au](http://www.australbowlingclub.com.au)
- Email to the General Manager [info@australbowlingclub.com.au](mailto:info@australbowlingclub.com.au)
- In person from Austral Bowling Club

### Mandatory Director Training

As a Director of Austral Bowling Club, in accordance with Rule 47A (a) it is a requirement of the position to agree to undertake external training to comply with legislation regarding Mandatory Director Training. Director Training is usually conducted during normal business hours – it is important to have the flexibility to attend these compulsory training sessions. Mandatory training modules are:

- Finance for Club Boards
- Director Foundation and Management Collaboration

Other training which may be required includes:

- Responsible Service of Alcohol (RSA) and Responsible Conduct of Gambling (RCG) Training
- Clubs NSW Governance Program and/or Regional Seminars



## Election Notice

### Nominations

In accordance with Rule 45 of the Clubs Constitution, nominations are invited for the following positions:

- President
- Senior Vice President
- Treasurer
- Director (six positions)

### Nominations open Thursday 26<sup>th</sup> April 2018, 10.00am

Nomination forms are available on the Clubs Website or from the Club Supervisor at the main bar. Nominations shall be in writing and signed by two (2) Members of the Club. The candidate shall signify his/her consent to the nomination.

### Nominations close Thursday 10<sup>th</sup> May 2018, 5.00pm

Nominations must be lodged by placing the completed nomination form in the Nomination Box located at Reception, Austral Bowling Club LTD, CNR Edmondson & Eighth Avenue AUSTRAL, no later than 5.00pm Thursday 10<sup>th</sup> May 2018.

Should more than the required number of nominations be received a draw will be conducted to determine the order of Candidates' names on the ballot paper at the Club at 5.15pm, Thursday 10<sup>th</sup> May 2018. Candidates or their representatives are invited to witness the draw.

### Voting at the Club

Should voting need to take place it will be held at Austral Bowling Club Ltd, CNR Edmondson & Eighth Avenue Austral on the following days:

- |                                       |             |
|---------------------------------------|-------------|
| ▪ Friday 11 <sup>th</sup> May 2018    | 5pm to 7pm  |
| ▪ Saturday 12 <sup>th</sup> May 2018  | 12pm to 2pm |
| ▪ Monday 14 <sup>th</sup> May 2018    | 5pm to 7pm  |
| ▪ Tuesday 15 <sup>th</sup> May 2018   | 12pm to 2pm |
| ▪ Wednesday 16 <sup>th</sup> May 2018 | 5pm to 7pm  |
| ▪ Thursday 17 <sup>th</sup> May 2018  | 12pm to 2pm |


The roll for this election will close at 5.00pm, Thursday 10<sup>th</sup> May 2018. Eligible members must produce their current membership card to receive a ballot paper. The result of the election will be announced at the Annual General Meeting.

The ballot will be counted at the conclusion of the voting period, Friday 18<sup>th</sup> May 2018.

The result of the election will be announced at the Annual General Meeting Saturday 19<sup>th</sup> May 2018.



Mr Bruce Blogg  
Club President



Mr James Brassil, AM, JP  
Returning Officer